

## LONDON BOROUGH OF BRENT

Meeting of the Performance & Finance Select Committee  
11<sup>th</sup> January 2005

### Report from Director of Policy & Regeneration

For information

Wards affected: none

**Report Title:** 2004/05 Best Value Performance Plan and Audit

#### 1.0 Summary

1.1 Each year the Council is required to produce and publish its performance plan by the end of June. The performance plan and performance indicators are audited by PricewaterhouseCoopers. This report provides the final audited BVPIs and highlights the key findings of the audit.

#### 2.0 Recommendations

Members of the Performance & Finance Select Committee are recommended to: -

2.1 Note the audited outturn BVPIs (Appendix I).

2.2 Note the findings of the audit (3.3).

#### 3.0 Detail

##### 2004/05 Performance Plan

3.1. This year the plan was set out to comply with the minimum requirements of the government guidance and to show summary performance information by Corporate Strategy themes. The main method of publication is now the internet.

3.2. Emerging priorities for the plan to address are listed below:

- 3.2.1. *Objectives and Priorities* – following the revised guidance, more emphasis has been given to the way the authority forward plans and tackles priority issues. This section includes detail on the Corporate Strategy, CPA, LSP, latest survey results and the Improving Brent Action Plan.
- 3.2.2. *Performance* – there is now no requirement to report progress (and outcomes) on implementing improvement measures over the last three years. Consequently, this section has been reduced to a summary of key performance improvements by Corporate Strategy theme.
- 5.2.3. *Statement of Contracts* – this was a new requirement in March 2003 - to produce a list of contracts for the last financial year which included staff transfers, and for each, to state whether they complied with the Code of Practice on Workforce Matters in Local Authority Service Contracts.
- 5.2.4. *Performance Digest* – there is no longer a requirement to publish previous years' data or comparative data. The tables now show actual performance in 2003/04 against the target for that year, and targets for 2004/05, 2005/06 and 2006/07.
- 5.2.5. *Outturn Data* – the audited figures for the full suite of 2003/04 BVPIs is provided in Appendix I.

#### Audit findings

- 3.3. The audit findings state that:
  - 3.3.3. the council has prepared and published its best value performance plan in accordance with the relevant regulations and government guidance. This included publishing the plan before the 30<sup>th</sup> June 2004, to the satisfaction of the auditors.
  - 3.3.4. with regard to the systems for collecting and recording performance information, five best value performance indicators have been reserved this year (see Appendix II). This is a significant improvement on last year and for the first time, the council has reported schools information on six HR indicators allowing these longstanding reservations to be lifted.

### **4.0 Financial Implications**

- 4.1 There are no financial implications arising directly from this report.

### **5.0 Legal Implications**

- 5.1 There are no legal implications arising directly from this report.

## **6.0 Diversity Implications**

- 6.1 As with other aspects of the Council's performance, the BVPIs cover diversity, including specific performance indicators on the Equality Standard for Local Government, Race Equality Scheme, ethnicity, gender, disability, age, racial harassment and domestic violence.

### **Background Papers**

2004/05 Best Value Performance Plan  
Audit Report of the 2004/05 Best Value Performance Plan  
Audit Commission audited BVPIs

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Appendix I – audited outturn data for 2003/04

**Authority : Brent**

<b>Best Value Performance Indicator</b>	<b>Service Area</b>	<b>Value</b>
BV76a - Housing Benefit Security - Number of claimants visited per 1000 caseload	Benefits	0.00
BV76b - Housing Benefit Security - Number of investigators per 1000 caseload	Benefits	0.24
BV76c - Housing Benefit Security - Number of investigations per 1000 caseload	Benefits	8.68
BV76d - Housing Benefit Security - Number of prosecutions and sanctions per 1000 caseload	Benefits	2.34
BV78a - Speed of processing new claim to HB/CTB	Benefits	56 days
BV78b - Speed of processing changes of circumstances to HB/CTB	Benefits	35 days
BV78c - Renewal claims to HB/CTB	Benefits	49.81%
BV79a - Accuracy of HB/CTB claims	Benefits	97.00%
BV79b - Accuracy of recovering overpayments	Benefits	38.34%
BV177 - Percentage of authority expenditure on Community Legal Services	Community Legal Service	100%
BV126 - Domestic burglaries per 1000 household	Community Safety	28.13
BV127a - Robberies - Violent offences committed by a stranger per 1000 population	Community Safety	
BV127b - Robberies - Violent offences committed in a public place per 1000 population	Community Safety	
BV127c - Robberies - Violent offences committed in connection with licensed premises per 1000 population	Community Safety	
BV127d - Robberies - Violent offences committed under the influence per 1000 population	Community Safety	
BV127e - Robberies per 1000 population	Community Safety	6.63
BV128 - Vehicle crimes per 1000 population	Community Safety	26.50
BV174 - Racial incidents per 100000 population	Community Safety	8.00*
BV175 - Racial incidents with further action	Community Safety	#
BV176 - Domestic refuge places per 10000 population	Community Safety	0.70
BV10 - Percentage of non-domestic rates collected	Corporate Health	96.39%
BV11a - Percentage of top 5% earners that are women	Corporate Health	42%
BV11b - Percentage of top 5% earners from black and minority ethnic communities	Corporate Health	16.50
BV12 - Number of working days lost due to sickness absence	Corporate Health	8.06 days
BV14 - Percentage of early retirements	Corporate Health	0.22
BV15 - Percentage of ill health retirements	Corporate Health	0.30%

Best Value Performance Indicator	Service Area	Value
BV156 - Percentage of buildings accessible for disabled people	Corporate Health	45.00%
BV157 - E-government: Percentage of e-enabled interactions	Corporate Health	73.00%
BV16a - Percentage of disabled employees	Corporate Health	1.20%
BV16b - Percentage of economically active disabled community population	Corporate Health	13.29%
BV17a - Percentage of black and ethnic minority employees	Corporate Health	45.8%
BV17b - Percentage of economically active minority ethnic community population	Corporate Health	53.1%
BV180a(i) - Energy Consumption - Operational Property (Electricity)	Corporate Health	N/A
BV180a(ii) - Energy Consumption - Operational Property (Fossil fuels)	Corporate Health	N/A
BV180b - Energy Consumption - Average lamp circuit energy for streetlights	Corporate Health	N/A
BV1a - Community Strategies - Does the authority have a community strategy developed?	Corporate Health	yes
BV1b - Community Strategies - By when a full review of strategy will be completed	Corporate Health	01/03/ 2008
BV1c - Community Strategies - Has authority reported progress towards its implementation?	Corporate Health	No
BV1d - Community Strategies - By when does LA plan to have such strategy in place?	Corporate Health	N/A
BV2a - The equality standard for local government in England	Corporate Health	1 out of 5 ( 5 is highest)
BV2b - Duty to promote race equality	Corporate Health	53%
BV8 - Percentage of invoices paid on time	Corporate Health	71.00*%
BV9 - Percentage of Council Tax collected	Corporate Health	90.97%
BV197 - Teenage Pregnancies	Cross-Cutting	0.2%
BV114 - Adoption of local authority cultural strategy	Culture and Libraries	67.0% of checklist completed.
BV117 - Number of visits to libraries per 1000 population	Culture and Libraries	7205
BV170a - Number of visits to/usage of museums per 1000 population	Culture and Libraries	91
BV170b - Number of those visits that were in person per 1000 population	Culture and Libraries	25
BV170c - Number of pupils in organised school trips visiting museums & galleries	Culture and Libraries	929
BV159a - Percentage of permanently excluded pupils attending alternative tuition ( 5 hours or less)	Education	24.00%
BV159b - Percentage of permanently excluded pupils attending alternative tuition ( 6-12 hours )	Education	9.00%
BV159c - Percentage of permanently excluded pupils attending alternative tuition ( 13-19 hours )	Education	0.00% %
BV159d - Percentage of permanently excluded pupils attending alternative tuition (20 hours or more)	Education	67.40%

Best Value Performance Indicator	Service Area	Value
BV181a - Percentage of pupil achieving Level 5 or above in KS3 results - English	Education	64%
BV181b - Percentage of pupil achieving Level 5 or above in KS3 results - Maths	Education	66%
BV181c - Percentage of pupil achieving Level 5 or above in KS3 results - Science	Education	60%
BV181d - Percentage of pupil achieving Level 5 or above in KS3 results - ICT Assessment	Education	55%
BV192a - Quality of teaching - Average days access to relevant training and development (early years)	Education	4.6 days per teacher
BV192b - Quality of teaching - Average number of QTS teachers per early years setting.	Education	20 teachers
BV193a - Schools Budget as a percentage of the Schools Funding Assessment	Education	94%
BV193b - Percentage increase in Schools Budgets	Education	113%
BV194a - Proportion of children level 5 or above, KS2 in English	Education	29%
BV194b - Proportion of children level 5 or above, KS2 in Maths	Education	27%
BV33 - Youth Service expenditure per head of population	Education	£117.86
BV34a - Percentage of surplus places in primary schools	Education	15%
BV34b - Percentage of surplus places in secondary schools	Education	7.69%
BV38 - Percentage of pupil achieving 5 or more A*-C GCSEs	Education	50.7%
BV39 - Percentage of pupil achieving 5 or more A*-G GCSEs	Education	89.7%
BV40 - Percentage of pupil achieving Level 4 or above in KS2 Math tests	Education	72%
BV41 - Percentage of pupil achieving Level 4 or above in KS2 English tests	Education	77.1%
BV43a - Percentage of SEN statements prepared within 18 weeks. (excluding)	Education	80%
BV43b - Percentage of SEN statements prepared within 18 weeks (including)	Education	56%
BV44 - Number of pupils permanently excluded per 1000 pupils	Education	1.48
BV45 - Percentage absence in secondary schools	Education	8.30%
BV46 - Percentage absence in primary schools	Education	6.20%
BV48 - Percentage of schools under special measures	Education	3.57%
BV199 - Local street and environmental cleanliness	Environment	45%
BV82a - Percentage household waste recycled	Environment	7.60%
BV82b - Percentage household waste composted	Environment	0.90%
BV82c - Percentage household waste used to recover other energy sources		
BV82d - Percentage household waste land filled		
BV84 - Number of kilograms household waste collected per head of population	Environment	424 Kgs
BV86 - Cost of household waste collection per household	Environment	£61.69
BV87 - Cost of waste disposal per tonne municipal waste		
BV91 - Percentage of residents served by kerbside recycling	Environment	75.4%

Best Value Performance Indicator	Service Area	Value	Format
BV166a - Environmental health checklist of best practice	Environmental Health and Trading Standards	80% of standards met	
BV166b - Trading standards checklist of best practice	Environmental Health and Trading Standards	100 of standards met	
BV164 - Commission for Racial Equality's code of practice in rented housing	Housing	Yes standard met	
BV183a - Average length of Stay in bed and breakfast accommodation	Housing	12 weeks	
BV183b - Average length of stay in hostel accommodation	Housing	28 weeks	
BV184a - Proportion of LA homes which were non-decent	Housing	51 %	
BV184b - Percentage change in the proportion of non decent homes	Housing	18 %	
BV185 - Percentage of responsive repair jobs	Housing	97%	
BV62 - Proportion of unfit private sector dwellings made fit or demolished	Housing	4.72*%	
BV63 - Energy Efficiency - average SAP rating	Housing	54	
BV64 - Number of private sector dwellings returned into occupation	Housing	946.00	
BV66a - Local Authority rent collection and arrears: proportion of rent collected	Housing	96.3%	
BV106 - Percentage of new homes on previously developed land	Planning	99.56%	
BV107 - Cost of planning per head of population	Planning	£10.74	
BV109a - Percentage of major planning applications within 13 weeks	Planning	71.62%	
BV109b - Percentage of minor planning applications within 8 weeks	Planning	74.79%	
BV109c - Percentage of other planning applications within 8 weeks	Planning	88.42%	
BV179 - Percentage of planning searches within 10 days	Planning	100%	
BV188 - Delegation of Decisions	Planning	94.4%	
BV200a - Plan Making - Do you have a development Plan?	Planning	Yes	
BV200b - Plan Making - Are there any proposals?	Planning	Yes	
BV161 – Percentage of care leavers in employment, education or training at age 19.	Social Services	58.50%	
BV162 - Reviews of child protection cases completed within timescale.	Social Services	93%	
BV163 – Percentage of children looked after adopted	Social Services	4.4%	
BV195 – Percentage of people with acceptable waiting time for assessment.	Social Services	66.1%	
BV196 – Percentage of people with acceptable waiting time for care packages	Social Services	81%	
BV49 - Stability of Placements for Looked After Children – percentage with three or more placements during the year.	Social Services	15.30%	
BV50 – Percentage of looked after children achieving 1 or more GCSE's.	Social Services	43%	
BV51 - Cost of services for Looked After Children	Social Services	£714 per child	
BV52 - Cost of services for intensive social care for adults	Social Services	£590.00	

Best Value Performance Indicator	Service Area	Value	Format
BV53 – number of people receiving Intensive home care per 1000 population aged 65 or over	Social Services		15.34
BV54 – the number of people over 65 helped to live at home per 1000 population	Social Services		89.88*
BV56 - Percentage of items of equipment delivered within 7 working days	Social Services		78%
BV58 - Percentage of people receiving statements of their needs	Social Services		93.02%
BV102 - Passenger journeys on buses per year			
BV100 - Number of temporary traffic control days caused by road works per km	Transport		0.0
BV165 - Percentage of pedestrian crossings for disabled people	Transport		95.8%
BV178 - Percentage of footpaths and rights of way easy to use by public	Transport		100%
BV178x - Type of methodology used for BV 178	Transport	Yes – methodology meets standard	
BV186a - Percentage of roads not needing major repair - Principal road network	Transport		47.49%
BV186b – Number of roads not needing major repair - non-Principal road network	Transport		381.81
BV187 - Condition of surface footway	Transport		27%
BV96 - Condition of principal roads	Transport		8.96%
BV96x - Survey Method for BV 96	Transport		D
BV97a - Condition of non-principal roads	Transport		36.46%
BV97b - Condition of unclassified roads	Transport		34.46%
BV99a - Road safety - road accident casualties per 100000 population a) Pedestrians killed/seriously injured	Transport		21.66
BV99as - Road safety - road accident casualties per 100000 population a) Pedestrians slight injuries	Transport		85.58
BV99b - Road safety - road accident casualties per 100000 population a) Pedal cyclists killed/seriously injured	Transport		2.57
BV99bs - Road safety - road accident casualties per 100000 population a) Pedal cyclists slight injuries	Transport		24.59
BV99c - Road safety - road accident casualties per 100000 population c) two-wheeled motor vehicle users KSI	Transport		11.38
BV99cs - Road safety - road accident casualties per 100000 population c) two-wheeled motor vehicle users SI	Transport		59.46
BV99d - Road safety - road accident casualties per 100000 population a) Car users killed/seriously injured	Transport		28.27
BV99ds - Road safety - road accident casualties per 100000 population a) Car users slight injuries	Transport		266.47
BV99e - Road safety - road accident casualties per 100000 population a) Other vehicle users killed/seriously injured	Transport		2.94
BV99es - Road safety - road accident casualties per 100000 population a) Other vehicle users slight injuries	Transport		33.77

**KEY**

Qualified: \*

Not provided: #

Not required:

Not applicable: N/A



## Appendix II - reservations

Indicator	Reservation
<b>Corporate Health</b> <b>BV8</b> Prompt payment of invoices	The authority cannot produce sufficient adequate documentary evidence to support the PI. The indicator has not been calculated in accordance with the definition in the burgundy book and guidance given in newsletters. The PI is not supported by a robust audit trail and the sample used in the calculation does not provide sufficient coverage of all council departments responsible for payment of invoices; in particular limited data has been provided by Social Services.
<b>Housing</b> <b>BV62</b> Unfit private sector dwellings made fit	The authority cannot produce sufficient adequate documentary evidence to support the PI. The authority is unable to identify which properties have been made fit through provision of a small works grant/home repairs assistance. An estimate has been used in the calculation but is not substantiated by an adequate audit trail.
<b>Community Safety</b> <b>BV174</b> Racial incidents	The indicator has not been calculated in accordance with the definition in the burgundy book and guidance given in newsletters. The system in place to measure this PI records the number of cases rather than incidents.
<b>Community Safety</b> <b>BV175</b> Racial incidents that resulted in further action	The indicator has not been calculated in accordance with the definition in the burgundy book and guidance given in newsletters. The system in place to measure this PI records the number of cases rather than incidents.
<b>Social Services</b> <b>BV54</b> Over 65s helped to live at home per 1,000 population	The authority cannot produce sufficient adequate documentary evidence to support the PI.